



Covid-19 Risk Assessment for The Pirate Castle

The Pirate Castle	Name of Risk Assessor: Tim Molloy	Date of Risk Assessment (last updated): 10 March 2021
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Our priority remains the health and wellbeing of our participants, staff and volunteers. We are therefore committed to ensuring that Pirate Castle activities take place in as safe an environment as is possible and that we all continue to help suppress the spread of the Covid-19 virus. We will take all reasonable precautions against the Covid-19 virus and act in accordance with our Duty of Care to all concerned at all times. We will also ensure that we act in accordance with all relevant legislation and government guidance in this area. However, risk of Covid-19 transmission cannot be completely eradicated and so all participants and volunteers must sign a declaration agreeing that undertaking activities at Pirate Castle is at their own risk.

What are the hazards?	Who might be harmed?	Controls Required	Additional Controls	Action by who?	Action by when?	Complete
Spread of Covid-19 Coronavirus	<p>Staff, volunteers, participants and visitors to The Pirate Castle.</p> <p>Vulnerable groups – elderly, pregnant workers/participants/visitors, those with existing underlying health conditions.</p> <p>Anyone else who physically comes in contact with other people in relation to The Pirate Castle operations.</p>	<p>Hand Washing</p> <p>Hand washing facilities in each WC with soap and water in place.</p> <p>Stringent hand washing taking place and all staff/participants/visitors to be briefed and reminded to sanitise/wash hands.</p> <p>Briefings and reminders follow Government washing guidance, in particular:</p> <ul style="list-style-type: none"> when anyone arrives at The Pirate Castle at the earliest practical time after anyone blows their nose, coughs or sneezes before anyone eats or handles food hands should be washed your hands for 20 seconds, using soap and water or hand sanitiser. <p>People should also cough or sneeze into tissues before binning them – dedicated Covid-19 disposal bins will be available throughout the building and outside.</p> <p>Alcohol gel sanitisers available at all key entrances/exits throughout the building and hand washing facilities are available in all WCs. Signage placed at sanitiser stations and in WCs to remind people to wash/sanitise their hands.</p>	<p>All participants, staff, volunteers, visitors are reminded on a regular basis to wash their hands for 20 seconds with water and soap and the importance of proper drying with disposable towels available in all WCs. Also signage and reminding to catch coughs and sneezes in tissues – following Catch it, Bin it, Kill it and to avoid touching face, eyes, nose or mouth with unclean hands. Disposable tissues will be made available throughout the premises.</p> <p>To help reduce the spread of coronavirus (COVID-19) reminding everyone of the public health advice - https://www.gov.uk/government/organisations/public-health-england</p> <p>Extensive signage and information regarding precautions for managing COVID-19 on display. Guidance on regular and proper hand washing will be provided to participants.</p>	<p>Staff to ensure Covid-safe set-up of the building</p> <p>All staff, volunteers, participants and visitors to follow ongoing guidance</p>	<p>All measures in place and ongoing</p>	<p>Ongoing</p>

		<p><u>Cleaning</u></p> <p>Frequently cleaning and disinfecting objects and surfaces that are touched regularly particularly in areas of high use such as door handles, hand railings, light switches, WCs, equipment, using appropriate cleaning products and methods. A dedicated full clean at the end of each day following normal cleaning protocols.</p> <p>Cleaning protocols for use of WCs in place with all WCs in use having antiviral wipes of alternative appropriate sanitisers. All users of the WC facilities to be required to wipe down all touch points before and after use and follow hand washing protocols. Anyone using WC facilities reminded of cleaning protocols before use and asked to confirm afterwards</p> <p>All wipes, paper towels, gloves, aprons, disposable masks and any other disposable cleaning materials (including wipes in WCs) or PPE disposed of in dedicated Covid-19 bins placed throughout the building. Bins emptied and bags sealed and disposed of on a daily basis.</p> <p>Where a case of suspected Covid-19 has occurred on the premises, the affected areas to be closed to access and deep cleaned following Government guidelines for cleaning and wearing PPE.</p> <p>Guidance on cleaning after a suspected case of Covid-19 - https://www.gov.uk/government/publications/covid-19-decontamination-in-non-healthcare-settings/covid-19-decontamination-in-non-healthcare-settings</p>	<p><u>Cleaning Shared Equipment</u></p> <p>Any shared equipment sanitised with appropriate sanitiser fluid after each use. Where guidelines dictate, certain equipment stored for 72 hours after sanitisation. Where sanitiser fluid is not available all shared equipment to be wiped down with fresh water and left for 72 hours before reuse. This will include boats, paddles, buoyancy aids and any other shared objects/materials. Clean gloves to be worn whilst cleaning equipment and all paper towels, wipes used disposed of in dedicated Covid-19 bins.</p> <p>All sanitisers, soaps, paper towels, wipes and other necessary items to be regularly checked and re-stocked.</p> <p><u>Covid-19 cases</u></p> <p>If a case of suspected Covid-19 has occurred, all activities should stop, the person with the suspected case and anyone in close contact with them sent home and encouraged to follow Government / NHS advice (via 119), and the affected areas closed until after a deep clean can be performed, which will take place immediately or as soon as practically possible.</p> <p>All participants/their parents, staff, volunteers, visitors present at the time of a suspected case to be informed of the suspected case and advised to follow Government advice.</p> <p>For a confirmed case, all people who have been in close contact with the person in question must be informed. This may happen via NHS Test & Trace, however all people who had been in close contact with the suspected case to be informed by The Pirate Castle and advised follow the self-isolation Government guidance.</p> <p>A RIDDOR report to be completed after a confirmed case and submitted to the HSE - https://www.hse.gov.uk/riddor/report.htm</p>	<p>All staff, volunteers, participants and visitors to follow ongoing guidance</p>	<p>All measures in place and ongoing</p>	<p>Ongoing</p>
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		<p><u>Face coverings</u></p> <p>All staff, participants, volunteers and visitors must wear face coverings inside the public spaces of the building at all times by law. It is also advised that all children over 11 years old wear face coverings at all times. In private staff areas, 2m distancing will be in place and when not possible, face coverings should be worn when closer than 2m.</p> <p>On the water, it is impractical to wear face coverings from a health & safety perspective. Care should be taken to remain at 1m+ at all times from others, to stay facing away from others whilst closer than 2m, and follow strict hand washing guidance immediately after coming off the water.</p>	<p>Participants will be expected to provide/bring their own face coverings. Guidance on safe use of face coverings will be provided in the Covid-19 guidance for participants.</p>	<p>All staff, volunteers, participants and visitors to follow ongoing guidance</p>	<p>Ongoing</p>	<p>Ongoing</p>

		<p>Screening</p> <p>Temperature checks on all staff, volunteers, participants and visitors to be taken by a staff member with a non-contact thermometer on entry to the building. Anyone with a raised temperature (37.8C or above) will not be allowed access, including their family/group they have been in close contact with, and encouraged to go home and follow Government / NHS advice (via 119).</p> <p>All staff, volunteers, participants and visitors will be instructed to not come to The Pirate Castle if they, or anyone they are or have been in close contact with, has symptoms of Covid-19 or has been told to self-isolate. Encouraged to follow Government / NHS advice (via 119).</p> <p>Testing</p> <p>In line with current guidance, all staff and volunteers attending The Pirate Castle are requested to take regular Lateral Flow Tests prior to coming into work at least twice per week for staff working every weekday.</p> <p>All those testing negative will continue their day as usual. Anyone testing positive must not enter the premises and return home to follow self-isolation and confirmation PCR testing protocols following NHS / Government guidelines</p>	<p>Note on arrivals: All staff, participants and volunteers will be instructed to wait outside the building and keep to 2m physical distancing until let in by a member of staff. Clear signage will be on the entry door – wait to be let in, masks/coverings must be worn inside the building at all times, temperature checks taken and hand sanitiser to be used on entry.</p>	<p>All staff, volunteers, participants and visitors</p> <p>All staff, volunteers,</p>	<p>Ongoing</p> <p>Ongoing</p>	<p>Ongoing</p> <p>Ongoing</p>
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